

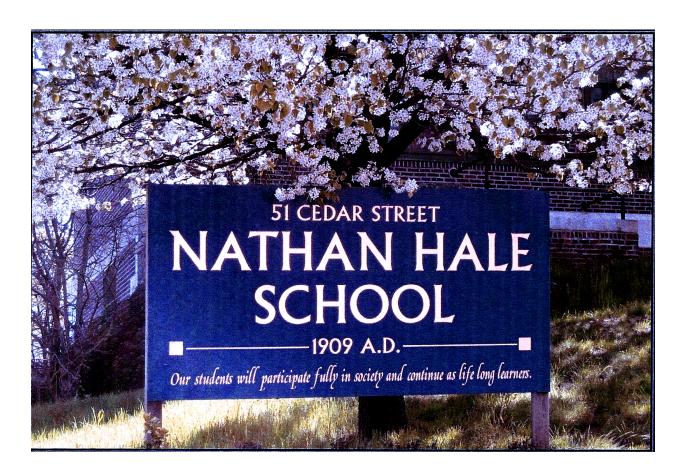
STUDENT AND FAMILY HANDBOOK 2017-2018

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MISSION STATEMENT

Children are the heart and soul of the Nathan Hale School. We are committed to the academic and social development of all of our students. We will work to institute and implement effective teaching and learning practices to ensure the achievement of academic excellence for one and all.

VISION STATEMENT

The Nathan Hale School will prepare and develop its students to become life-long learners in the 21st Century. We will foster and nurture a belief in oneself and a sense of collaborative responsibility to our community at large and to our school.



Hale Student Success Pledge

I believe in myself!
I wiil work hard today.
I will get smarter in every way.

Helped by my teachers, my family, my friends and my community, I will make it all the way.

If I make some mistakes,
I have what it takes.
To keep trying until I succeed.







I am extremely happy to be returning to the Nathan Hale School. It is my hope that each of you has had time to rest and relax over the summer months.

I want you to know that you have made the right choice in selecting the Nathan Hale School for your student/s.

The Nathan Hale School has created a very loving and nurturing environment where students and families are willing to take risks and confront challenges in an effort to reach and sustain academic excellence.

I, as well as the teaching staff, work diligently to move our school forward and to provide each of our students with the necessary teaching and learning practices to ensure their academic achievement.

As we begin our work this year, we will continue to foster a welcoming and respectful community environment for one and all. We will foster a positive and growth mindset as we prepare our students for the 21st century.

Our instructional focus for this school year will be centered on Writing. We will continue teaching our students the writing process, but will work to make them more authentic writers as they learn the craft and skills of writing.

I will continue to avail myself to you and your student(s) at all times and want you to know that you are always welcome in our community.

I am looking forward to another wonderful school year and partnership with all of my families. Please remember that none of this work can happen successfully without you. Family engagement is at the core of all successful students and schools.

I, as well as the Nathan Hale staff are ready to roll up our sleeves and get to work! Please come and join us for an extraordinary year of learning.

Sincerely,

Romaine Mills-Teque, Principal, Nathan Hale School

SCHOOL BASED POLICIES AND INFORMATION

School Hours 8:30AM- 3:10PM

BREAKFAST SERVICE

8:00AM - 8:25AM

Our breakfast program will begin promptly at 8:00am for all students. Students will report directly to the cafeteria on the basement level. Mrs. Teque and Mrs. Martinez, our cafeteria manager, will greet and supervise students until teachers arrive for duty at 8:15AM.

Students will file directly to their classrooms to begin DEAR TIME. (Drop Everything and Read) We ask that you please arrive on time for school so that we can ensure that our teaching and learning begins promptly at the start of the bell at 8:30AM.

We ask that you please arrive on time for the breakfast program to ensure that our teaching and learning time will begin promptly at 8:30 AM

REGULAR SCHOOL HOURS 8:30AM - 3:10PM: KINDERGARTEN – FIFTH GRADE **EARLY DISMISSAL HOURS** 8:30AM - 1:30PM KINDERGARTEN – FIFTH GRADE



SCHOOL CANCELLATIONS

In the event that the weather is unusually stormy and you question if school will be in session that day, please begin listening to and/or watching any of the major radio and television stations beginning at 5:30 a.m.

The stations will indicate if there will be **No School** for the Boston Public School system.

Information can also be obtained by logging onto the Boston Public Schools website http://www.bostonpublicschools.org You may also be receiving an automated message on your phones to inform you of any school cancellations.



THE BIRD STREET COMMUNITY CENTER

We are currently enrolling children from ages 5 - 13 for the After School program Hale Elementary School 51 Cedar Street, Roxbury, MA 02119

Before School Program hours are:

8:15am - 9:15am

with emphasis on FITNESS & RECREATION

After School Program hours are:

3:10pm - 6:30pm

with emphasis on homework and two or more of the enrichments listed below:

* HOMEWORK HELP DAILY * LITERACY * MATH *
HEALTH * SCIENCE * DANCE * VISUAL ARTS * MUSIC *
FITNESS & RECREATION * CHESS CLUB * DRUMMING
(subject to change)

Weekly fees: \$50.00 for the Before School Program

\$100.00 for the After School Program

\$150.00 for the Before and After School

School Vacation Weeks fee: \$200.00

Vacation week programs available, hours are 7am – 6pm, Site TBA

FOR MORE INFORMATION, call Kathy Thomas, SACC Director, @ 617-282-6110ext.15 or pick up an application at 500 Columbia Road, 2nd floor or online at www.birdstreet.org

All applications must be filled out completely and returned to 500 Columbia Rd. 2nd floor with a check or money order made out to Bird Street Community Center or BSCC reflecting your weekly fee.

SCHOOL UNIFORM POLICY



The Nathan Hale School is a mandatory uniform school. This policy was voted into effect by the School Site and Parent Council and will be strictly enforced by all school staff and administration.

This policy is designed to support our students in the efforts of learning to dress for success and to be part of a school community. K1- Fifth Grade students may wear any combination of the standard navy blue bottoms and light blue or white collared shirt. Skirts or jumpers may be worn with a white or light blue collared blouse as well.

Tee shirts and jeans are not considered a part of the school uniform. Tee shirts with any form of writing or advertisement will not be accepted.

Hats, coats, jackets, hoodies, backpacks and pocketbooks may not be worn during school hours and must be placed in student coat areas at the beginning of the school day.

Uniforms with/without the Nathan Hale logo can be purchased at L&M Bargain Store (See Appendix for store listings and prices)

If a student reports to school without his/her own personal uniform, a call will be placed to the home of the student immediately. You will be asked to bring the student's uniform to the school and the student will be asked to change.

Please know that there will be consequences instituted when a student is out of uniform.

These may include but, are not limited to the following:

- > Student and family will be asked to conference with the principal.
- > Student may have a loss of recess for the day.
- > Student will not be permitted to participate in end of the month uniform celebration parties.
- > Loss of special privileges.

We will make every effort to work with families in the event of an unforeseen need or occurrence, but will expect and uphold everyone's participation in the mandatory policies.

We thank you in advance for helping our school with our policies:

If you look good, you feel good.

If you feel good, you do good.

And if you do good, you get better and better every day."

Mrs. Teque



Students must be in school in order to succeed. Therefore, daily attendance is a very important part of not only the Boston Public School promotion policy but also your students' academic success.

Please refer to the Boston Public Schools Policy Handbook for Parents and Students for more details on attendance. To report a student's absence, please call the school at (617) 635-8205. If you know that your student will be absent the next school day, please send a note to the teacher in advance, or send a note with your student when he/she returns to school.

Students who are absent for three consecutive days must present a doctor's note upon their return to school. Students who have eight (8) or more unexcused absences within a marking period will not receive grades for that marking period and will be subject to being summonsed to court for Truancy and will be placed on an Attendance Intervention Plan.

Absences that are deemed excusable are Funeral, Court and Medical

4TH AND 5TH Grade students will be required to serve detention for the number of minutes that they are tardy.

Students who have excessive absences and/or tardiness we will be referred to the attendance office for review All BPS attendance policies will be monitored and enforced under all BPS regulations.



Promptness is very important! Our learning time is valuable and begins at the opening of every school day.

All students are to be present by 8:30 a.m. and be prepared and ready to work. Our attention to time reflects a positive attitude toward school and is the first step to school achievement.

If a student arrives after the morning filing period (8:31 a.m. or after), he/she must report to the office and be signed in by an adult before reporting to class. Any and all tardy students will receive a late pass to their classrooms that will be received and documented by their classroom teacher towards their individual attendance and the BPS promotion policy. (See Attendance Policy in BPS Handbook)

ALTERNATE DISMISSAL/EARLY DISMISSALS

We do not encourage late arrivals or early dismissals, but realize that there are times when they become necessary. It is in the best interest of your student(s) to schedule any and all appointments after the school day to maximize the teaching and learning experience.

- If your student has an appointment and will need to arrive late or leave early, please send a note or call the school in advance of the appointment.
- We will not be able to honor or accept any word of mouth requests from students. If there are any changes to their arrival or dismissal, you must submit a note to the classroom teacher or place a call to the main office.
- ❖ If no communication is received via either of these methods, your student will follow his/her regular dismissal procedure. If you need to call the school to inform us of any changes, please do so prior to 2:30 PM.

Any student that may need to be picked up early must be dismissed no later than 3:00 PM. Students will not be dismissed from their classrooms after this time. Students will be in transition from the last period of the day and multiple calls for student dismissals after this time can cause tremendous disruption and confusion to not only your student's classroom but to the school environment as well.

Please do not take it upon yourselves to go directly to your student's classroom to dismiss them. All dismissals must be made from the office and students must be signed out in the Early Dismissal Book.

It is imperative that we have correct dismissal information and that we are allotted the appropriate time to ensure that all communication and messaging has been completed and given to the appropriate parties.

Dismissal changes will be conveyed to the necessary teachers and students beginning at 2:45PM via the classroom intercom system.

We thank you in advance for your understanding and patience.



We welcome our families and others to visit with us at any time! It is also important that we maintain the safety and well being of all of our students and staff.

- ✓ All visitors should enter the school through the main door.
- ✓ <u>Visitors are required to report to the main office to sign in and out in the Visitors Log Book.</u>
- ✓ You will receive a Visitor's Identification Badge. We ask that you wear the badge throughout your visit to identify yourself to our staff and students.

We also ask that you please remember that teachers will not be available to conference with you during classroom time. You are welcome to schedule an appointment to meet with your student's teacher(s) at a more convenient time.

COMMUNICATION

Effective communication between home and school is critical to student success. We encourage all of our students and families to share their thoughts and concerns with any and all school staff. We also encourage all of our staff to communicate with all our families on a regular basis via phone calls, notes, email or person-to-person conversations.

We ask that you check-in with your student daily about any additional information that may be sent home via his/her classroom teacher or the main office via flyer, newsletter or application.

Families may request to meet with their student's classroom teacher at any time. We ask that you contact the teacher or the main office to schedule a time that is not only convenient for you but the classroom teacher as well. There will also be scheduled opportunities for you to meet with your student's teacher(s) for an individual conference.

Our school will also host additional opportunities for families to come into the school to speak with teachers and to see the amazing teaching and learning that is taking place.

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- ❖ Fall Open House: September 21, 2017 <u>5-7PM</u>
- ❖ Parent Conferences: Week of December 11-15 2017

Please inform the school immediately of any changes to your contact information. We realize that phone numbers and addresses may change, but it is important that you inform the school when they do so. We would like to be able to reach you or a designated person at all times in the event of an emergency or when there is a need to share good news and/or concerns.

"All students have the potential for moving toward positive behavior choices." We seek to develop the character and self-esteem of each and every one of our students. The development of self-control depends on the ability to possess and draw upon good social and emotional skills and strategies.

Therefore, student discipline cannot and should not be viewed as a punishment for negative behavior. It is our goal via our School Climate Initiative and our Open Circle curriculum to help students change behavior and make better choices.

The overarching goal is to place value on building relationships and to building a sense of community. In doing so, students must take responsibility for their actions in a less punitive way.

By taking full responsibility for their behavior, students will be able to not only understand how their behavior effects or harms others, but will allow them to take the necessary steps to correct their behaviors and or actions in the future.

Before a student re-enters a classroom after a major disruption, there must be a conference between the student, principal and teacher prior to his or her return. Students may be asked to take a time out in a "Buddy-Room" for a short period of no more than ten minutes and then be returned to their classroom.

All teachers are asked to develop and implement behavior management systems within their classrooms to address behaviors of concern in addition to building a sense of community and a positive culture. Teachers will inform families of all behavioral expectations for their classrooms.

If there is an incident that occurs that is in direct violation of the BPS Code of Discipline, families will be informed and asked to attend a Disciplinary Hearing with the principal.

Any and all disciplinary hearings and/or actions will be addressed via a case-by-case basis. This may include suspension and/or referral to the Counseling and Intervention Center if necessary.

The continued safety of all of our students is extremely important! Please take the time to remind your student(s) of safety behaviors and rules. Students are not allowed to bring weapons, or toys which resemble weapons, to school at any time. (*Please refer to the BPS Parents Policy Handbook*)

Please refer to the Boston Public Schools Policy Handbook for Parents and Students for more information on the Code of Discipline.



A clean, safe and welcoming environment is critical to helping our entire community take pride and ownership for our school. Vandalism to our school building and equipment costs money to repair and/or replace. It is our goal to spend any and all monies on helping our students achieve academic excellence. Therefore, if a student willfully destroys school property and/or equipment, they may be required to do one or more of the following:

- Pay for any and/or all losses or damages.
- Participate in community service to restore and give back to our community.
- Be held to the BPS Code of Discipline and have disciplinary actions instituted.

This may include suspension if necessary and/or referral to the Boston Public Schools Counseling and Intervention Center.



CELL PHONES AND ELECTRONIC DEVICES

We recognize that it is important for many of our students to be in communication with their families beyond the regular school day via their personal cell phones.

We also recognize the level of disruption and confusion that the use of cell phones and other electronic devices can cause to the classroom and the school environment. Under the current BPS Policy Handbook guidelines, students are permitted to bring cell phones to school. They are however not permitted to use cell phones and/or other electronic devices (I-Pods, game-boys, PSP's etc.,) during the school day.

They may not bring any other electronic devices or toys to share with others as well. (*Please refer to the BPS Parent Policy Handbook*) They may not use cell phones or electronic devices to make and/or receive calls at anytime during the school day.

Therefore, please do not call or text your student during the school day.

Personal and or school devices may not be used for gaming or social media purposes during the school day as well. If a student is observed using his/her cell phone, or an electronic device or making it visible to others during the school day it will be confiscated and will be returned at the end of the day or to a parent or adult family member.

If a student violates this policy two or more times, they will no longer be permitted to bring a cell phone to school at all. **There will be no exceptions to this policy.** (Please refer to the BPS Parent Policy Handbook if you have any other questions and/or are in need of more information.) Students who violate the BPS Acceptable Use of Technology Policy may be subject to disciplinary actions.



LOST AND FOUND

Articles found in, around and outside of the building will be placed in the Lost and Found located beyond the cafeteria doors. Please feel free to search for and claim your student's lost property.

- > Please be aware that students may often have items that are similar or exactly alike. It is very helpful to your student as well as the school if you would label your student's belongings with their names and or initials.
- > Any and all unclaimed articles will be donated to a shelter at the end of every marking period. Please check with your student daily to make sure he/she has returned home with all of their personal belongings.



TRANSPORTATION

If your student receives bus transportation to and from school, you will receive official information from the transportation department prior to the opening day of school. Please double check the information to make sure it is correct.

Please be aware that the school does not prepare or assign transportation routes. The BPS Transportation Department is responsible for student assignments. We are not able to make any changes to your student's bus assignment at the school. If you are in need of updated information about the location of your bus, please contact the transportation department at (617) 635-9520, or use the mobile device app: Where's My School Bus Log_on http://schoolbus.bostonpublicschools.orgschoolbus.

Students and families are not allowed to make any changes to their transportation information. The school will work to assist you with any transportation concerns you may have, but we are unable to assign and/or make changes to assignments.

We will not make any changes to a student's transportation unless your student's class-room teacher has received a written note and/or a call has been placed and recorded by the main office.

Please remember to be patient when calling the transportation department. If there is an emergency situation and the school cannot be reached, please contact School Police at (617) 635-8000.

If in the event a student is suspended from transportation services, it is the responsibility of the parent and/or guardian to transport a student to school. Students will not be given an excused absence for a bus suspension.



Bus Behavior

The BPS considers the school bus to be "an extension of the classroom." That means we have the same standards of behavior on the school bus as we do in school. For example, students should remain in their seats and they should not hang out of windows, push or fight with other students, or engage in behaviors that are distracting to the driver.

Students who violate School-Based Rules or the Code of Conduct while on the bus may be disciplined, referred to the Bus Safety Program at the BPS Counseling & Intervention Center, and/or denied transportation.

Only students who have received bus assignments from the BPS Transportation department will be permitted to ride on any bus. (*Please refer to the BPS Handbook for Parents and Students*)

Occasionally, parents may need to request permission to accompany their student on the bus in order to attend a scheduled meeting or to volunteer at the school. We ask that you notify the school in advance of your need so that we may provide a letter granting permission for you to board and ride the bus with your student.

Alternative Transportation

Parents may request alternate transportation in the following ways:

- On line on the BPS website
- At the Boiling Building 2300 Washington Street, Roxbury MA 02119
- At the school with Ms. Gerald the school's secretary.

Applications must be complete and meet the following criteria: The requested stop must be on one of the school's regular bus routes. There must be a seat available on the bus.

Parents should be aware that BPS does not guarantee that the request for an alternative stop will be granted. The Transportation Department will process all alternative transportation requests in the order in which they are received.

Special Transportation Situations

We provide transportation service for students with disabilities in accordance with their Individualized Education Plan (IEP) or Section 504 Plan. Some students may receive door-to-door service. Other students with disabilities are picked up and dropped off at a corner near home, or are considered to still be within the school walk zone.

Some students may have medical or physical conditions that prevent them from walking to school or to the corner bus stop. In these rare cases, the district may provide door-to-door medical transportation.

In order to be considered for this special service, your student's doctor must complete an Individualized Collaborative Health Plan. You can obtain this form from the school nurse. Please return the form to the nurse, who will determine if your student's medical condition meets eligibility guidelines established by the BPS Medical Director.



Throughout the school year, students in all grade levels will be learning the practice of using evidence to support their claims as a basis for formulating questions during classroom discussions. Collectively, we will continue to focus on using the workshop model and providing our students with the instruction and practice they will need to master the content areas.

In the workshop model, teachers begin most lessons with a short whole group presentation or "mini-lesson." Students are then provided with an opportunity to practice what has been demonstrated for them in addition to building upon prior skills and knowledge.

This approach is achieved via small group or individual activities and/or learning experiences that are rooted in specific content areas or concepts, which allow them to converse, explore and/or problem solve together as well as individually.

This approach then allows time for teachers to confer with individual students and/or small groups to reinforce or remediate learning skills and/or strategies.

The model concludes with students being given the opportunity to model and share their own learning and strategies in addition to hearing and experiencing the learning and ideas of their classmates.



The Hale School seeks to provide our students with opportunities to immerse themselves in thematic-based and standards based units that will promote student engagement and build critical background knowledge. These units of study will be known as Expeditions. Our students will participate in fieldwork; listen to expert presentations, and research important topics that are aligned to our Common Core Standards.

We will engage and support our students in the process taking ownership of their learning while exploring topics of interest. Upon completion of their research and fieldwork, students will produce a final product, which will capture and showcase their learning throughout the unit of study.



Homework should be relevant and an extended practice of a student's daily learning. It should build upon and reflect the work and learning that your student has engaged in the classroom on any given day. It should also have clear and explicit instructions and explanation of the work to be done so that families can support their students in its completion.



An important component of the nightly homework for all of our grades is reading. We are asking that all of our students engage in the process of being read to (Kindergarten) and or reading aloud with a family member. All other grade levels should complete a minimum of twenty to thirty minutes of independent reading nightly.

Books will be selected by your student with support from the classroom teacher and sent home to support this effort. Students are asked to read nightly and to complete a home reading log. You can help with this process by:

- Checking with your student to make sure he/she has the nightly homework.
- Informing the teacher and/or school if your student does not have homework.
- Providing your student(s) with a quiet and comfortable place to complete their homework. (Television and all other electronic devices should be turned off)
- Checking with your student for understanding and completion of the work.

Weekly Reading Log

Every Hale student in grades K-5 will be expected to complete and return a weekly Home Reading Log. This form is to be completed and signed by a parent or guardian nightly.

A sample copy can be found in the appendix of this document for your review. Teachers may create and send home a form that may be similar depending on the level of the students. Please take the time to encourage and support our school practice and your student by reading nightly to and with them.

TIPS TO ENSURE STUDENT SUCCESS

"To succeed, we must first believe that we can."

Michael Korda



Developing Your Student's Love of Reading

- 1. Make reading a fun activity. Students should learn to read for enjoyment. They will then build fluency and increase their vocabulary.
- 2. Let your student(s) choose the stories they want to hear. Use different voices for different characters to make the stories come alive for them. Read the stories multiple times to and with them.
- 3. Interact with your student(s) when reading; look at and talk about the pictures, ask questions about the story and the characters; ask your student(s) to make predictions.
- 4. Obtain a library card at your local public library. Take regular trips to the library and show your student(s) where the books are and how to find books that they will enjoy. Participate in all of the free activities and resources that the library has to offer to you and your family.
- 5. Encourage and challenge your student(s) to read independently and to use their own reading strategies to decode words and build their reading comprehension.
- 6. Read and write with your student in their native language. Practicing their first language will help them to learn to read and write in English.

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Developing Your Student's Love of Mathematics

We seek to continuously provide our students with curriculum and instruction that will meet the standards of the Massachusetts Curriculum Frameworks and provide approaches and lessons that are aligned to the Common Core.

Therefore, we will continue using the Investigations curriculum along with teacher-designed materials. Teachers measure student learning throughout the year and monitor their progress. The workshop model is again used throughout the grades to teach math.

Student/s should be encouraged to recognize and look for mathematical concepts in everything they do and see. The following is a list of some of the concepts that your student(s) should know and be proficient in by the completion of each grade level.

First Grade: Addition and subtraction facts up to fifteen (Example: 1+9, 3+8, 10-1,15-8.).

Second Grade: Addition and subtraction combinations up to twenty (12+8, 15-3) and the doubles up to twenty (9+9, 6+6, 3+3).

Third Grade: Addition and subtraction facts (see First and Second grades) and multiplication facts up to the five times tables.

Fourth Grade: Addition and subtraction facts up to 20, multiplication facts up to the twelve times tables.

Fifth Grade: All multiplication tables, and converting fractions to decimals and percents ($\frac{1}{2}$ = 0.5 = 50%).

There are a number of different Internet sites to help with learning math and math facts. One great source is www.studyisland.com. Others are:

www.factmonster.com www.aplusmath.com www.funbrain.com

"10 Apps for Math Fluency" by Monica Burns in Edutopia, March 6, 2014,

- Operation Math - Math Monster

- Sushi Monster - Math vs. Zombies

- Quick Math (Arithmetic and Times Tables) - YodelOh Math Mountain

- Pet Bingo by Duck Duck Moose - Math Flash Cards

- Meerkat Math HD



Careful monitoring and assessment of student progress is critical to ensuring your student's academic success.

- > Families of students in K1 and K2 will receive a progress report two times per year
- > Families of students in grades 1-5 will receive a report card

It is also the BPS Elementary School Policy that all parents and/or guardians of elementary students attend a parent teacher conference each school year. (Please refer to BPS Policy Handbook) The June report cards, which will contain your student's final grades, will be hand distributed at the end of the school year to your student(s).



TEXTBOOKS/ LIBRARY BOOKS

Many of our textbooks and library books are loaned to students for their use during the school year. They are to be kept clean and free of graffiti or unauthorized markings. We asked that students handle their textbooks carefully and respectfully.

Although we do not have a librarian assigned to our school. Our students will engage in borrowing books from our library weekly, thanks to our hale volunteers.

Additionally, due to our economic constraints, it will be difficult for the school to consistently replace damaged or lost books. Please note that you may be required to pay for any and all lost or damaged books that have been assigned to your student for the school year.



FIELD TRIPS

Hands-on experiences and personal interactions are essential to helping our students build knowledge in the content area of Social Studies. In keeping with our state standards, students will be engaged in thematic units of study for extended periods throughout the school year. Therefore, field trips are and will be an essential part of their learning.

Field trips are and should be an extension of student learning and should provide your student with an opportunity to comprehend, explore and build background knowledge.

This year, we will be providing all of our families with a blanket permission slip to cover all of the filed trips for the year. All families will be notified of any and all trips prior to students travel.

If a student fails to return his/her form, we will make an attempt to contact you by phone to obtain permission. If we are unable to do so, the student will be placed in another classroom for the duration of the fieldtrip. Once his/her class returns, they will return to their homeroom.

Students will not be excluded from participation in a field trip as a disciplinary measure. If a student presents a safety risk for him/herself and/or others, we will require a family member to escort the student as a chaperone for the trip.

Families will be given prior notice of the field trip and the circumstances for which there may be a need for a family member to chaperone.

If in the event, a decision is made to restrict a student's participation on field trip families will be informed by the classroom teacher and or the principal.

If a chaperone is unable to be secured, the student will be placed in another classroom for the duration of the field trip. The student will then be returned to his or her classroom for the remainder of the day.



- A CORI check is mandatory.
- Become a classroom parent.
- Assist the classroom teacher.
- Read to your student's class.
- Share a special talent, family history, or recipe with your student's class.
- Work on special committees for school-wide events (Health and Wellness, Field Day, Family Game Nights, Holiday Celebrations, Graduations).
- Help with fundraising projects.
- Help monitor the school- yard during arrival and recess time.
- Chaperone a field trip.
- Attend Parent Council meetings.
- Run for an elected position on the Parent Council.
- Develop and attend parent workshops.



HEALTH AND WELLNESS

The health and well being of all of our students is a constant concern for our school community.

Please keep in mind that we may have students with peanut allergies. Please make every effort to inform the school immediately if your student has an allergy. We also ask that you refrain as much as possible sending in snacks or foods that contain any form of peanuts.

We encourage healthy eating and exercise practices throughout the year for all of our students. We ask that you refrain from sending your student(s) to school with unhealthy foods and/or snacks.

We are fortunate to have a healthy snack program via grant funding to supply our students with healthy fruits and vegetables throughout the school week. In addition to this, students are provided a balanced breakfast and lunch via our on-site cafeteria.

Students who are in possession of an abundance of unhealthy snacks may be asked to limit their consumption and or have them be confiscated and returned at the end of the school day. Please do not send items to school that require the use of a microwave. Students and lunch monitors will not be permitted to heat food items during the lunch periods. We also ask that no glass items and/or containers be sent in student lunch boxes.

Students are free to bring their own lunches if they are not in favor of the items listed on the school menu and or if they have dietary concerns. Please remember to inform the school nurse of any allergies and or dietary restrictions your student(s) may have.

COUNSELING SERVICES

This year, we will be providing onsite-counseling services through the Home For Little Wanders. We will have a licensed social worker on site two and a half days per week.

If you are interested in obtaining services, please speak with your students' classroom teacher or the school administrator.

Applications can be secured in the front office from Mrs. Robinson Gerald the school secretary.



Our school crossing guard is assigned to the crosswalk beyond our school and therefore cannot monitor our students who may be crossing before or beyond that point. <u>Please remind</u> your student to walk up to the crosswalk and to come directly into the schoolyard.

Walkers

- Remind your student to cross only at the crosswalks and to look both ways before crossing.
- Student should enter the building immediately.
- Students should be shown the safest route to school and be reminded of what to do if a stranger ever confronts them.

Bus Students

Once your student arrives on school grounds, he/she will not be allowed to leave for any reason. The continued safety of all of our students is extremely important! Please take the time to remind your student(s) of bus safety behaviors and rules.

Students are not allowed to bring weapons or toys, which resemble weapons to school or on the school bus at any time. (*Please refer to the BPS Parents Policy Handbook*)

It is our hope that you find this handbook helpful and that you will continue to support our school and your student(s) here at the Nathan Hale School.

We offer a special thanks to the Boston Public Schools and the Boston Public School Committee.

Warmly,

Mrs. Romaine Mills-Teque and the Nathan Hale Staff



2017-2018 DISTRICT CALENDAR

- August 14-16August Leadership Institute August 22-24Teacher Summer Institute New teachers report August 23...... Up Academies: Boston, Dorchester, and Holland, all grades - first day of school ♦ August 29..... Dever grades 1-5 – first day of school
- September 4.....Labor Day: No school September 5-6...... All teachers and paras report
- September 7 Students in grades 1-12 report, including grade 1 in ELCs and EECs: September 11 Kindergarten students report,
- including EECs, ELCs, and special ed. • September 12.. Dever kindergarten students report
- October 9 Columbus Day: No school
- November 10 .. Veterans' Day (observed): No school
- November 22.....Early release for students and staff Dever - Full day off
- November 23-24... Thanksgiving Recess: No school
- December 22 January 1 . Winter Recess: No school

- January 2......All teachers and paras report January 3..... Students return from recess
- February 19...... Presidents' Day: No school
- February 20-23..... February Recess: No school February 26...... Students return from recess
- March 30......Good Friday: No school ■ April 16Patriots' Day: No school
- April 17-20Spring Recess: No school April 23 Students return from recess
- May 28Memorial Day: No school **☀** June 6 (or day 170)Last day for seniors
- June 19 (or day 179) Early release for students
- ▼ June 20 (or day 180)Last day of school: Early release for students
- ▶ June 20 is the 180th school day if no days are lost due to cancellations.
- June 27 is the 185th day required for calendar purposes.

Major Religious & Cultural Holidays

Sept. 2 Eid al-Adha Feb. 16 ... Lunar New Year Sept. 21-22 ..Rosh Hashanah Mar. 30......Good Friday Sept. 30 Yom Kippur Mar. 31-Apr. 7 Passover Oct. 19...... Diwali begins Apr. 1......Easter Nov. 23Thanksgiving Apr. 8.... Orthodox Easter Dec. 25 Christmas Apr. 22 Earth Day Dec. 13-20...... Hanukkah May 13...... Mother's Day Dec. 26 - Jan. 1 .. Kwanzaa May 16 ... Ramadan begins Jan. 1..... New Year's Day June 15..... Eid al-Fitr Jan. 6.... Three Kings Day June 17....... Father's Day

Observance of Jewish and Islamic holidays begins at sundown of the preceding day.

- No graduation program should be scheduled before June 6, 2018.
- All BPS offices and Welcome Centers closed.

AUGUST 2017

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JUNE 2018

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JULY 2018

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Extenuating circumstances and/or inclement weather may necessitate changes to the calendar during the year. Visit www.bostonpublicschools.org for current information.



STUDENT ABSENCE EXCUSE NOTE

Please excuse my son/daugter					
for being absent on	•				
He/she was absent due to	•				
He/she is in Room Grade					
Teacher					
Parent Signature					
STUDENT ABSENCE EXCUSE NOTE					
Please excuse my son/daugter					
for being absent on	•				
He/she was absent due to	•				
He/she is in Room Grade					
Teacher					
Parant Signatura					

SAMPLE READING LOGS



PARENTS AND STUDENTS MUST SIGN AND RETURN WEEKLY LOGS TO ALL CLASSROOM TEACHER.



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CORI/SORI Request Form

Pursuant to Massachusetts General Laws, Chapter 71, Section 38R, I hereby authorize the Boston Public Schools to obtain and review my Criminal Offender Record Information (CORI) as provided by the Criminal History System Board. Boston Schools has been certified by the Criminal History Systems Board for access to BOSPS (conviction, non-conviction, and pending criminal case data). Additionally, I authorize Boston Public Schools to use local and national sexual offender registry information to determine if I pose an unreasonable risk to the children within Boston Public Schools. ALL FIELDS ARE MANADATORY

School/Dept/Name of Requestor:							
Your Email Address or	Phone Number:						
Employee / New Hire		Non-Employee (Check one below)					
(List the position you currently hold or have applied for)		Parent Volunteer (You currently have a child enrolled in this school)					
Position Title:		Parent Volunteer (Your child is enrolled in another school)					
		Non Parent Volunteer					
		Contractor/Subcontractor					
		Other					
Last Name:			First Name:				
Current Address:							
Former Address:							
Maiden/Alias Name: (if applicable)							
Birth Date:			City in which you were born:				
Social Security Number:			Mother's Maiden Name:				
Driver's License			Demographics:	Gender: Male Female			
Number and State in which it was issued:				Height:FeetInches			
				Eye Color: Brown BlueGreen			
Your Signature:							
Date:							
For Internal BPS USE ONLY							
Which Form of Gov't Issued Photo ID used:			Driver's License	PassportOther			



BPS SCHOOL COMMITTEE MEMBERS

Chairperson: Michael O'Neill
Vice-Chair: Dr. Hardin Coleman
Michael Loconto
Alexandra Oliver-Davila
Jeri Robinson
Regina Robinson
Dr. Miren Uriarte

Student Representative: Keondre Mc Clay

The Boston Public Schools, in accordance with its nondiscrimination policies, does not discriminate in its programs, facilities, or employment or educational opportunities on the basis of race, color, age, criminal record (inquiries only), disability, homelessness, sex/gender, gender identity, religion, national origin, ancestry, sexual orientation, genetics, or military status, and does not tolerate any form of retaliation, or bias-based intimidation, threat, or harassment that demeans individuals' dignity or interferes with their ability to learn or work.